

Town of Lebanon

Minutes of the Cemetery Commission's April 26, 2016 Special Meeting

Those present: Keith LaPorte, Marc Lang, Bob Parker, Howard Wayland

Also present: Marcia Schuett, Jason Nowosad and Phil Chester

Absent: Keith Wentworth, Sean McCarthy and Paul Maffiolini

Call to order at 7:00 PM.

Reviewed bids for development of the Synagogue Road Cemetery Property. Building Inspector Jason Nowosad provided input on the 5 submitted bids from his review and spread sheet [see attached]. His conclusion was that CME had the better proposal. He also indicated that he had not contacted the included references.

Kieth LaPorte made a motion to recommend CME to the board of selectmen upon receipt of positive feedback from the included references. Motion seconded by Marc and moved unanimously.

Marc made a motion that upon receipt of conceptual plans discussion and inclusion of the farm lease transition from corn to hay shall be recommended to the Selectmen. Seconded by Bob and approved.

Adjourned at 7:28. Motion by Keith ,second by Bob and moved unanimously.

Submitted by Howard Wayland

Synangogue Road Cemetery
Engineering Services Bid Comparison

Firm Name:	Yantic River Consulting	Megson Heagle and Friend	Wentworth Engineers	Towne Engineering	CME Associates
Tasks in RFP					
Surveying	as stated in RFP	as stated in RFP	as stated in RFP	as stated in RFP	as stated in RFP
Plans	as stated in RFP	as stated in RFP	as stated in RFP	as stated / detailed	as stated / detailed
Permitting	4 CC/ 1 IWC/2 PZC	not specified	not specified	2 CC / 2IWC / 2PZC	unclear (2 CC/ 1 IWC/ 1PZC) maybe
Time frame	Spring - Fall 2016	8 months	6 months		8 months
Qualifications	general PE/ ext roads/bridges	Ext. Municipal Rec fields/ parking lots/ 1 cemetery	general pe/ did not submit resume etc.	Extensive Cemetery work comparatively	Extensive Cemetery work comparatively
Bid	\$10,900.00	\$26,500.00	\$13,700.00	\$13,560.00	\$12,331.00
Special Considerations		Detail about work provided and resume very clear	Detail of project work not listed out	Very detailed proposal and resume	will provide 3 conceptuels

Prepared By

J. Nowosad
4/2/2016